

**GSA Schedule**

**Contract Number: GS-10F-0163P**

**Base Period: January 30, 2004 – January 29, 2009**

**Option 1 Period: January 30, 2009 – January 29, 2014**



**Resources for the Future, Inc.**

**1616 P Street, N.W.**

**Washington, DC 20036-1400**

**(202) 328-5000**

**(202) 328-5024 facsimile**

**Visit our website at: [www.rff.org](http://www.rff.org)**

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**Section I:**

**Client Information for Ordering Activities**

**GSA Schedule Contract Number: GS-10F-0163P**

**Federal Supply Service**

**Authorized Federal Supply Schedule Pricelist**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.gsa.gov>.

Federal Supply Group: 874

Class: R499

Business Size: Nonprofit Organization

- 1a. Special Item Numbers: 874-1 Consulting Services  
874-2 Facilitation Services
- 1b. Pricing for Services - See rate table inside this brochure
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$300.00
4. Geographic Coverage (Delivery Area): Domestic only
5. Point(s) of Production: Same as company address
6. Discount from List Prices or Statement of Net Price: Government net prices (discounts already deducted). See Attachment
7. Quantity Discounts: None Offered
8. Prompt Payment Terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Will accept over \$2,500
10. Foreign Items(list country of origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day delivery. Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B. Point(s): Destination
- 13a. Ordering Address: Resources for the Future, Inc.  
1616 P Street, N.W.  
Washington, DC 20046-1436  
Attn: Edward F. Hand, Vice President-Finance & Adm.  
Tel. No. (202) 328-5029 Direct  
(202) 328-5000  
Fax No. (202) 328-5024  
(202) 939-3460  
(202) 328-5127  
Email: Hand@rff.org
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule Homepage at ( [www.fss.gsa.gov/schedules](http://www.fss.gsa.gov/schedules)).
14. Payment Address: Same as company address
15. Warranty Provision: Standard commercial warranty
16. Export Packing Charges: N/A
17. Terms and conditions of Government Commercial purchase card acceptance( any thresholds above the micro-purchase level): Contact Contractor
- 18 to 24a: Not applicable
25. DUNS number: 07-482-8427
26. Central Contractor Registration (CCR): Registered

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## Section II:

### RFF Overview

**Resources for the Future** (RFF), founded in 1952, is a 501(c)(3) independent, not-for-profit research and educational organization that conducts consulting services on a broad array of policy and economic issues concerning natural resources, energy, the environment, public health, and food safety and security. Almost all of the issues on which RFF staff work are related to the improvement of federal programs or the achievement of international policy objectives of the U.S. government.

RFF's mission is to provide research and analysis of the highest quality to help improve the present system by which our society addresses public policy issues. This is accomplished through a program of careful and impartial research, independent policy analysis, program evaluation, and education and outreach programs. Its staff is comprised of more than 40 professional economists, policy analysts, lawyers, geographers, political scientists, and other social scientists. These researchers are supported by a team of excellent research assistants and associates. RFF also has professional staff responsible for finance and administration, information technology, communications, development, and library support, as well as its own book program, the RFF Press.

RFF staff conducts a wide range of different types of evaluations of federal program that can help federal agencies improve the management and operation of their programs and develop strategies to improve the way regulatory programs are designed to make them more cost-effective. RFF researchers have proven expertise in: estimating the costs and benefits of federal programs; developing market incentive approaches to achieve desired government policies; evaluating the pros and cons of alternative federal approaches to achieving policy goals; developing tools for ranking the risks of different federal policy approaches; identifying key implementation obstacles to achieving desired outcomes; convening workshops and conferences to stimulate informed discussion from a broad range of views; and evaluating what data are needed to measure government program performance.

### **SIN: 874-1 Consulting**

RFF researchers employ a range of approaches in their work, depending on the needs of the federal agency involved. These approaches include: helping agencies identify the key emerging issues and research needed to move forward on important policy and management objectives; conducting independent research and analysis of controversial issues and disseminating the products of this analysis to stakeholders and policymakers; providing expert advice on substantive and methodological issues; developing policy options that are creative and yet grounded in the real-world constraints facing the federal government. These skills allow us to conduct research on a wide range of topics.

### **SIN: 874-2 Facilitation Services**

RFF's reputation as an independent research and educational organization provides an excellent forum for bringing together diverse stakeholders and policymakers in a neutral setting to discuss critical, and often divisive, policy issues. To support those activities, RFF offers professional staff meeting and facilitation resources as well as first-rate conference facilities. RFF's researchers, as well as its External Affairs staff (communications and meeting planning personnel), are skilled in helping develop and execute many types of events -- from small off-the-record meetings, to technical/academic workshops, to policy and press briefings, to multi-day conferences -- to meet different objectives (stakeholder dialogue, focus groups, research agenda setting, and release of research results/policy recommendations, to name just a few). RFF's staff can assist in developing meeting agendas and invitation lists, pre-meeting and on-site logistical support (including catering, travel and accommodations for out-of-town participants, invitation mailings, audio/visual support, etc.), and communications and dissemination strategies for both the event itself and its outputs. We also provide audio and video recording and transcription services, and can develop customized web pages on which to post materials for conference attendees' "eyes only" and/or the general public as well as video streaming conference proceedings.

## Section II- Labor Categories

### Labor Categories/Job Descriptions

Labor Category	Education	Years Experience	Description
Senior Fellow and Division Director Professional Level 9	Ph.D. – Economics or J.D.	20+	Responsible for managing the research program within a division and for shaping the overall research program. Possesses a record of written output and other activities demonstrating research accomplishments.
Senior Fellow 3 Professional Level 8	M.A. or Ph.D. - Economics, City and Regional Planning, Agricultural Economics	20+	An active and recognized scholar in the area of environment and development with a proven track record of developing, funding and managing large scale projects. Capable of managing multitask projects of high complexity.
Senior Fellow 2 Professional Level 7	Ph.D. - Economics	15+	Active and recognized scholar in the area of environment and development with a proven track record of developing, funding and managing projects. Demonstrated ability to independently plan, conduct and lead extensive research and analysis.
Senior Fellow 1 Professional Level 6	Ph.D. - Economics or Public Policy and Management	10+	Active and recognized scholar in the area of environment and development with a proven track record of developing, funding and managing international projects. Capable of managing multitask projects. Demonstrated ability to independently plan, conduct and lead research and analysis.
Fellow 3 Professional Level 5	Ph.D. - Economics, Public Policy or related fields	6+	Demonstrated ability to develop and execute work plans, manage other assigned to task and ensure timely delivery of high-quality products within prescribed budget. Performs complex technical and economic studies. Works effectively in the conduct of demanding assignments and expresses ideas well both orally and in writing.
Fellow 2 Professional Level 4	Ph.D. - Economics, Agricultural and Resource Economics or related fields	3+	Demonstrated expertise in a specific subject matter area. Supports the completion of project specific tasks within estimated timeframes and budget constraints. Works effectively in the conduct of demanding assignments and expresses ideas well both orally and in writing.
Fellow 1 Professional Level 3	Ph.D. - Economics, Agricultural and Resource Economics or Science, Technology and Environmental Policy		Generally a new Ph.D. recipient with degree in relevant field of research. Demonstrated knowledge of a specific subject matter area. Supports the completion of specific tasks within estimated timeframes and budget constraints.
Research Associate	M.A. or M.S. in	2	Provides organizational, research, writing and editing support to projects. Able to perform

Professional Level 2	Environmental Studies or related field		routine duties in specific task areas; capable of developing factual data for specific requests and resulting projects of acceptable quality.
Senior Research Assistant Professional Level 1	M.A. or B.A. in Economics or related fields	2	This is a third-year appointment for qualified research assistants, allowing RFF to retain RA's for an additional year, if needed. Must have worked as an RA at RFF for two years.
Research Assistant Technical Support	B.A. / B.S. degree in Economics or related field	1	Research assistants are hired to assist a researcher or research team on specific assigned tasks. Such tasks may involve one or more projects or programs and do not usually involve independent research or analysis.
Financial Manager Technical Support	B.A. or equivalent combination of education and experience	Minimum 4+	As contract administrator, prepares contracts and subcontracts, reviews contracts to be sure stipulations are followed, prepares financial and other reports for foundation grants, bills contractors, closes out all contracts.
Administrative Support Technical Support	B.A. or equivalent work experience	Minimum 3+	Experienced in office support services including typing or word processing of correspondence and reports; arranging meetings; assisting in the preparation of research proposals; processing timesheets. Knowledge of various software programs such as Excel and Access to produce presentation materials and technical documents.
Editor Technical Support	B.A. or equivalent combination of education and experience	Minimum 3+	Copyedit and manage production of institutional publications, including discussion papers, <i>Resources</i> , and editorial content on RFF Web site. Provide copyediting and administrative support on other projects as needed.
Database Designer Technical Support	B.A. Computer Science or equivalent work experience	Minimum 3+	Responsible for maintaining the organization's ability to record, access, format and report information in a variety of configurations based on staff member, industry, government and public inquiries. Manages the daily operations of the organization's internal database.

## Section III- Price List:

Note: Below rates are RFF's standard rates and are the same, regardless whether the work is performed on RFF's premises or the customer's (Government Agency's) premises, i.e. off-site or on-site.

### Option Year I

LABOR PRICE LIST						
Labor Category	US\$	Option 1 Hourly Rates Year 1	Option 1 Hourly Rates Year 2	Option 1 Hourly Rates Year 3	Option 1 Hourly Rates Year 4	Option 1 Hourly Rates Year 5
Senior Fellow/Division Director		287.28	298.77	310.72	323.15	336.08
Senior Fellow 3		253.85	264.00	274.56	285.55	296.97
Senior Fellow 2		233.79	243.14	252.87	262.98	273.50
Senior Fellow 1		213.78	222.33	231.22	240.47	250.09
Fellow 3		190.20	197.81	205.72	213.95	222.51
Fellow 2		159.80	166.19	172.84	179.75	186.94
Fellow 1		148.37	154.30	160.48	166.90	173.57
Research Associate		82.51	85.81	89.24	92.81	96.53
Senior Research Assistant		45.95	47.79	49.70	51.69	53.76
Database Designer		93.91	97.67	101.57	105.64	109.86
Financial Manager		84.90	88.30	91.83	95.50	99.32
Editor		72.06	74.94	77.94	81.06	84.30
Research Assistant		42.66	44.37	46.14	47.99	49.91
Administrative Support		65.18	67.79	70.50	73.32	76.25

### Option Year II

LABOR PRICE LIST						
Labor Category	US\$	Option II Hourly Rates Year 1	Option II Hourly Rates Year 2	Option II Hourly Rates Year 3	Option II Hourly Rates Year 4	Option II Hourly Rates Year 5
Senior Fellow/Division Director		349.52	363.50	378.04	393.16	408.89
Senior Fellow 3		308.84	321.19	334.04	347.40	361.30
Senior Fellow 2		284.44	295.82	307.65	319.96	332.75
Senior Fellow 1		260.09	270.49	281.31	292.57	304.27
Fellow 3		231.40	240.66	250.28	260.29	270.71
Fellow 2		194.42	202.20	210.28	218.70	227.44
Fellow 1		180.52	187.74	195.25	203.06	211.18
Research Associate		100.39	104.41	108.58	112.93	117.44
Senior Research Assistant		55.90	58.14	60.46	62.88	65.40
Database Designer		114.23	118.80	123.55	128.49	133.63
Financial Manager		103.29	107.42	111.72	116.19	120.83
Editor		87.67	91.18	94.82	98.62	102.56
Research Assistant		51.90	53.98	56.14	58.38	60.72
Administrative Support		79.30	82.47	85.77	89.20	92.77

### Option Year III

LABOR PRICE LIST						
Labor Category	US\$	Option III Hourly Rates Year 1	Option III Hourly Rates Year 2	Option III Hourly Rates Year 3	Option III Hourly Rates Year 4	Option III Hourly Rates Year 5
Senior Fellow/Division Director		425.24	442.25	459.94	478.34	497.47
Senior Fellow 3		375.75	390.78	406.41	422.67	439.57
Senior Fellow 2		346.06	359.90	374.30	389.27	404.84
Senior Fellow 1		316.44	329.10	342.26	355.95	370.19
Fellow 3		281.54	292.80	304.51	316.69	329.36
Fellow 2		236.54	246.00	255.84	266.08	276.72
Fellow 1		219.63	228.42	237.55	247.05	256.94
Research Associate		122.14	127.03	132.11	137.39	142.89
Senior Research Assistant		68.02	70.74	73.57	76.51	79.57
Database Designer		138.98	144.54	150.32	156.33	162.59
Financial Manager		125.67	130.70	135.92	141.36	147.02
Editor		106.66	110.93	115.36	119.98	124.78
Research Assistant		63.14	65.67	68.29	71.02	73.86
Administrative Support		96.49	100.35	104.36	108.54	112.88

### Option Year IV

LABOR PRICE LIST						
Labor Category	US\$	Option IV Hourly Rates Year 1	Option IV Hourly Rates Year 2	Option IV Hourly Rates Year 3	Option IV Hourly Rates Year 4	Option IV Hourly Rates Year 5
Senior Fellow/Division Director		517.37	538.06	559.59	581.97	605.25
Senior Fellow 3		457.15	475.44	494.45	514.23	534.80
Senior Fellow 2		421.03	437.87	455.39	473.60	492.55
Senior Fellow 1		384.99	400.39	416.41	433.06	450.38
Fellow 3		342.53	356.23	370.48	385.30	400.71
Fellow 2		287.78	299.29	311.26	323.71	336.66
Fellow 1		267.21	277.90	289.01	300.57	312.60
Research Associate		148.60	154.54	160.73	167.15	173.84
Senior Research Assistant		82.75	86.06	89.50	93.08	96.81
Database Designer		169.09	175.85	182.89	190.20	197.81
Financial Manager		152.90	159.02	165.38	171.99	178.87
Editor		129.77	134.96	140.36	145.97	151.81
Research Assistant		76.81	79.88	83.08	86.40	89.86
Administrative Support		117.39	122.09	126.97	132.05	137.33